



**ASSOCIATION INCORPORATION ACT 1981  
RULES OF**

***EAST KEILOR SPORTING CLUB INCORPORATED***

Association Incorporation Number: A0019970C

Issue 3

**NAME**

1. The name of the incorporated association is ***EAST KEILOR SPORTING CLUB INCORPORATED*** (in these rules called "the Association")

**INTERPRETATION**

2. (1) In these rules, unless the contrary intention appears: -  
"**Committee**" means the Committee of Management of the Association.  
"**Financial Year**" means the year ending 30th September.  
"**General Meeting**" means a general meeting of members convened in accordance with Rule 11.  
"**Member**" means a member of the Association or a member of a Section of the Association as the context requires.  
"**Ordinary Member of the Committee**" means a member of the Committee who is not an officer of the Association under Rule 21.  
"**The Act**" means the Association Incorporation Act 1981.  
"**The Regulations**" means regulations under the Act.
- (2) In these Rules, a reference to the secretary of an Association is a reference: -
  - (a) where a person holds office under these Rules as secretary of the Association - to that person; and
  - (b) in any other case, to the public officer of the Association.
- (3) Words or expressions contained in these rules shall be interpreted in accordance with the provision of the Acts Interpretation Act 1958 and the Act as in force from time to time.

**APPLICATION FOR MEMBERSHIP**

3. (1) A natural person who is nominated and approved for membership as provided in these rules is eligible to be a member of the Association on payment of the annual subscription under these rules.

- (2) A person who is not a member of the Association at the time of the incorporation of the Association (or who was such a member at that time but has ceased to be a member) shall not be admitted to membership: -
  - (a) unless he is nominated as provided in sub-clause (3); and
  - (b) his membership as a member is approved by the Committee.
- (3) A nomination of a person for membership of the Association: -
  - (a) shall be made in writing in the form set out in Appendix 1; and
  - (b) shall be lodged with the secretary of the Association
  - (c) shall be accepted from persons under the age of 18 years if they are members of a Sporting Section of the Association.
- (4) As soon as practicable after the receipt of a nomination, the secretary shall refer the nomination to the Committee.
- (5) Upon the nomination being referred to the Committee, the Committee shall determine whether to approve or to reject the nomination.
- (6) Upon nomination being approved by the Committee, the secretary shall, with as little delay as possible, notify the nominee in writing that he is approved for membership of the Association and request payment within the period of 28 days after receipt of the notification, of the sum payable under these rules as the first year's annual subscription.
- (7) The secretary shall, upon payment of the amount referred to in sub-clause (6) within the period referred to in that sub-clause, enter the nominee's name in the register of members kept by him and, upon the name being so entered, the nominee becomes a member of the Association.
- (8) The secretary shall, upon a nominee becoming a member, further enter that member's name in a register of members of the: -
  - (a) General Section,
  - (b) Cricket Section, or
  - (c) Football Section,of the Association in accordance with that member's election as contained in his nomination, and upon his name being so entered, that member shall further become a member of the General Section, the Cricket Section or the Football Section of the Association as the case may be.
- (9) A person who is at the time of incorporation of the Association, a member of the East Keilor Cricket Club Incorporated shall become, upon the incorporation of the Association, a member of the Association and a member of the Cricket Section of the Association.
- (10) A person who is at the time of incorporation of the Association, a member of the East Keilor Football Club Incorporated shall become, upon the incorporation of the Association, a member of the Association and a member of the Football Section of the Association.

- (11) A person who is at the time of incorporation of the Association, a member of both the East Keilor Cricket Club Incorporated and the East Keilor Football Club Incorporated shall become, upon the incorporation of the Association, a member of the Association and a member of the General Section of the Association.
- (12) The committee shall be able to nominate the following persons to be eligible as Honorary Members of the Club:
- (a) persons who have provided extraordinary service to the community or special services to the Club. Honorary membership for these persons, if confirmed as below, shall be for the day of the visit.
  - (b) persons who are participating or officiating in competitions held with the permission of the club. Honorary membership for these persons, if confirmed as below, shall be for the day of the competition.

Honorary members nominated pursuant to these rules shall be elected by a committee consisting of two members of the Committee or of a Section Committee, as defined under the paragraphs dealing with Sections of these rules, and the Secretary or a person nominated by the Secretary in his/her absence of the Committee or the Section Committee. The Secretary or nominated person shall keep records of the names and addresses of the elected Honorary Members and the occasion in respect to which their Honorary membership was granted. Honorary Members shall not pay fees or subscriptions and shall not be eligible to vote at elections or meetings of the Club or its Sections.

- (13) A member may, with the consent of the Committee, transfer from one Section of the Association to another Section of the Association, and upon such consent being given by the Committee, the secretary shall effect such transfer in the registers of the Sections of the Association.
- (14) A right, privilege or obligation of a person by reason of his membership of the Association: -
- (a) is not capable of being transferred or transmitted to another person.
  - (b) terminates on the cessation of his membership whether by death or resignation or otherwise.

## **ANNUAL SUBSCRIPTION**

4. The annual subscription shall be such sum as is fixed from time to time and shall be payable in advance on or before the 1st day of July in each year.

## **MEMBERSHIP**

5. (1) The secretary shall keep and maintain a register of members in the which shall be entered the full name, address and date of entry of the name of each member and the register shall be available for inspection by members at the address of the Public Officer.
- (2) The secretary shall keep and maintain separate registers of members of, respectively, the General Section, the Cricket Section, and the Football Section of the Association in which shall be entered the full name, address and date of entry of the name of each member of the respective Sections and the registers shall be available for inspection by members at the address of the Public Officer.
- (3) Members of the Association, once registered, will have rights and privileges to the facilities of the Association unless otherwise directed by the Committee of Management. Members may also introduce visitors to the facilities of the Association and these visitors may be provided with liquor if:
  - (a) the visitor is accompanied by the member of the Association, and
  - (b) the visitor records his attendance in the documents provided for keeping such records.

## **RESIGNATION AND EXPULSION OF MEMBER**

6. (1) A member of the Association who has paid all moneys due and payable by him to the Association may resign from the Association by first giving one month's notice in writing to the secretary of his intention to resign and upon the expiration of that period of notice, the member shall cease to be a member.
  - (2) Upon the expiration of notice given under sub-clause (1), the secretary shall make in the register of members and in the register of the relevant Section an entry recording the date on which the member by whom the notice was given, ceased to be a member.
7. (1) Subject to these rules, the Committee may by resolution: -
    - (a) expel a member from the Association.
    - (b) suspend a member from membership of the Association for a specified period; or
    - (c) fine a member in accordance with the regulations, if the Committee is of the opinion that the member -
      - (i) has refused or neglected to comply with these regulations; or
      - (ii) has been guilty of a conduct unbecoming a member or prejudicial to the interests of the Association.
  - (2) A resolution of the Committee under sub-clause (1):-

- (a) does not take effect unless the Committee, at a meeting held not earlier than 14 and not later than 28 days after the service on the member of a notice under sub-clause (3) confirms the resolution in accordance with this clause; and
- (b) where the member exercises a right of appeal to the Association under this clause does not take effect unless the Association confirms the resolution in accordance with this clause.
- (3) Where the Committee passes a resolution under sub-clause (1), the secretary shall, as soon as practicable, cause to be served on the member a notice in writing: -
- (a) setting out the resolution of the Committee and the grounds on which it was based.
- (b) stating that the member may address the Committee at a meeting to be held not earlier than 14 and not later than 28 days after service of the notice.
- (c) stating the date, place and time of that meeting.
- (d) informing the member that he may do one or more of the following: -
- (i) attend that meeting.
- (ii) give the Committee before the date of that meeting a written statement seeking revocation of the resolution.
- (iii) not later than 24 hours before the date of the meeting, lodge with the secretary a notice to the effect that he wishes to appeal to the Association in general meeting against the resolution.
- (4) At a meeting of the Committee held in accordance with sub-clause (2), the Committee: -
- (a) shall give the member an opportunity to be heard.
- (b) shall give due consideration to any written statement submitted by the member.
- and
- (c) shall by resolution determine whether to confirm or to revoke the resolution.
- (5) Where the secretary receives a notice under sub-clause (3), he shall notify the Committee and the Committee shall convene a general meeting of the Association to be held within 21 days after the date on which the secretary receives notice
- (6) At the general meeting of the Association convened under sub-clause (5):-
- (a) no business other than the question of appeal shall be transacted.
- (b) the Committee may place before the meeting details for the grounds for the resolution and the reasons for passing the resolution.
- (c) the member shall be given an opportunity to be heard; and
- (d) the members present shall vote by secret ballot on the question of whether the resolution should be confirmed or revoked.

- (7) If at the general meeting: -
- (a) two-thirds of the members vote in person in favour of confirmation of the resolution, the resolution is confirmed, and
  - (b) in any other case, the resolution is revoked.

### **ANNUAL GENERAL MEETING**

8. (1) The Association shall in each calendar year convene an annual general meeting of its members.
- (2) The annual general meeting shall be held on such day as the Committee determines.
- (3) The annual general meeting shall be specified as such in the notice convening it.
- (4) The ordinary business of the annual general meeting shall be: -
- (a) to confirm the minutes of the last preceding annual general meeting and of any general meeting held since that meeting.
  - (b) to receive the Committee reports upon the transactions of the Association during the last preceding financial year.
  - (c) to elect officers of the Association and the ordinary members of the Committee.
- and
- (d) to receive and consider the statement submitted by the Association in accordance with section 30(3) of the Act.
- (5) The annual general meeting may transact special business of which notice is given in accordance with these rules.
- (6) The annual general meeting shall be in addition to any other general meeting that may be held in the same year.

### **SPECIAL GENERAL MEETINGS**

9. All general meetings other than the annual general meeting shall be called special general meetings.
10. (1) The Committee may, whenever it thinks fit, convene a special general meeting of the Association and, where, but for this sub-clause, more than 15 months would lapse between annual general meetings, shall convene a special general meeting before the expiration of that period.
- (2) The Committee shall, on requisition in writing of members representing not less than 5% of the total number of members, convene a special general meeting of the Association.
- (3) The requisition for a special general meeting shall state the objects of the meeting and shall be signed by members making the requisition and be sent to the address of the secretary and may consist of several documents in a like form, each signed by one or more of the members making the requisition.
- (4) If the Committee does not cause a special general meeting to be held within one month after the date on which the requisition is sent to the address of the secretary, the members making the requisition, or any of them, may convene a special general meeting to be held not later than 3 months after that date.

- (5) A special general meeting convened by members in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which those meetings are convened by the Committee and all reasonable expenses incurred in convening the meeting shall be refunded by the Association to the persons incurring the expenses.

### **NOTICE OF MEETING**

11. (1) The secretary of the Association shall, at least 14 days before the date fixed for holding a general meeting of the Association, cause to be sent to each member of the Association at his address appearing in the register of members, a notice by pre-paid post stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- (2) No business other than that set out in the notice convening the meeting shall be transacted at the meeting.
- (3) A member desiring to bring any business before a meeting may give notice of that business in writing to the secretary, who shall include that business in the notice calling the next general meeting after the receipt of the notice.

### **PROCEEDINGS AT MEETINGS**

- 12 (1) All business that is transacted at a special meeting and all business that is transacted at the annual general meeting shall be deemed to be special business.
  - (2) No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time the meeting is considering that item.
  - (3) Five (5) members personally present (being members entitled under these rules to vote at a general meeting) constitute a quorum for transaction of general business at a general meeting.
  - (4) If within half an hour after the appointed time for the commencement of a general meeting, a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved and in any other case shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the chairman at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place and if at the adjourned meeting the quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being not less than 3) shall be a quorum.
13. (1) The President, or in his absence, the Vice-President, shall preside as Chairman at each general meeting of the Association.
  - (2) If the President and the Vice-President are absent from the general meeting, the members present shall elect one of their number to preside as Chairman at the meeting.

14. (1) The Chairman of a general meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
  - (2) Where a meeting is adjourned for 14 days or more, a like notice of the adjourned meeting shall be given as in the case of the general meeting.
  - (3) Except as provided in sub-clauses (1) and (2), it is not necessary to give notice of an adjournment or of the business to be transacted at an adjourned meeting.
  
15. A question arising at a general meeting of the Association shall be determined by a show of hands and unless before or on the declaration of the show of hands a poll is demanded, a declaration by the Chairman that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, and an entry to that effect in the Minute Book of the Association is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.
  
16. (1) Upon any question arising at a general meeting of the Association, a member has one vote only.
  - (2) All votes shall be given personally or by proxy.
  - (3) In the case of an equality of voting on a question, the Chairman of the meeting is entitled to exercise a second or casting vote.
  
17. (1) If at a meeting a poll on a question is demanded by not less than three members, it shall be taken at that meeting in such manner as the Chairman may direct and the resolution of the poll shall be deemed to be a resolution of the meeting on that question.
  - (2) A poll that is demanded on the election of a Chairman or on a question of an adjournment shall be taken forthwith and a poll that is demanded on any other question shall be taken at such time before the close of the meeting as the Chairman may direct.
  
18. A member is not entitled to vote at any general meeting unless all moneys due and payable by him to the Association have been paid, other than the amount of the annual subscription payable in respect of the current financial year.
  
19. (1) Each member shall be entitled to appoint another member as his proxy by notice given to the secretary no later than 24 hours before the time of the meeting in respect of which the proxy is appointed.
  - (2) The notice appointing the proxy shall be in the form set out in Appendix 2.



## **COMMITTEE OF MANAGEMENT**

- 20 (1) The affairs of the Association shall be managed by a Committee of Management constituted as provided in Rule 21.
- (2) The Committee: -
- (a) shall control and manage the business and affairs of the Association.
  - (b) may, subject to these rules, the regulations and the Act, exercise all such powers and functions as may be exercised by the Association other than those powers and functions that are required by these rules to be exercised by general meetings of the members of the Association.
  - (c) subject to these rules, the regulations and the Act, has the power to perform all such acts and things as appear to the Committee to be essential for the proper management of the business and affairs of the Association; and
  - (d) shall not receive commission or allowance from the receipts of the Association for the sale and disposal of liquor.
21. (1) The officers of the Association shall be: -
- (a) a President (who shall be a member of the General Section of the Association);
  - (b) a Vice-President;
  - (c) a Treasurer; and
  - (d) a Secretary.
- (2) The provision of Rule 23 so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices mentioned in sub-clause (1)
- (3) Each officer of the Association shall hold office until the annual general meeting next after the date of his election but is eligible for re-election.
- (4) In the event of a casual vacancy in any office referred to in sub-clause (1), the Committee may appoint one of its members to the vacant office and the member so appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of his appointment.
22. (1) The Committee shall consist of: -
- (a) the officers of the Association; and
  - (b) six (6) ordinary members each of whom shall be elected at the annual general meeting of the Association in each year.
- (2) Each ordinary member of the Committee shall, subject to these rules, hold office until the annual general meeting next after the date of his election but is eligible for re-election.
- (3) In the event of a casual vacancy occurring in the office of an ordinary member of the Committee, the Committee may appoint a member of the Association to fill the vacancy and the member so appointed shall hold office, subject to these rules, until the conclusion of the annual general meeting next following the date of his appointment.

## **ELECTION OF OFFICERS AND VACANCY**

23. (1) Nominations for candidates for election as officers of the Association or as ordinary members of the Committee: -
- (a) shall be made in writing, signed by two members of the Association and accompanied by written consent of the candidate (which may be endorsed on the form of nomination); and
  - (b) shall be delivered to the secretary not less than 7 days before the date fixed for holding of the annual general meeting.
- (2) If insufficient nominations are received to fill all the vacancies on the Committee, the candidates nominated shall be deemed to be elected and further nominations shall be received at the annual general meeting.
- (3) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- (4) If the number of nominations exceeds the number of vacancies to be filled, a ballot shall be held.
- (5) The ballot for the election of officers and ordinary members of the Committee shall be conducted on the day of and at the annual general meeting in such usual and proper manner as the Committee may direct provided that at least 60 per centum of the members of the Association record a vote, either by person or proxy, in the ballot.
24. For the purposes of these rules, the office of an officer of the Association or of an ordinary member of the Committee becomes vacant if the officer or member: -
- (a) ceases to be a member of the Association;
  - (b) becomes an insolvent under administration within the meaning of the Companies (Victoria) code; or
  - (c) resigns his office by notice in writing given to the secretary.

## **PROCEEDINGS OF COMMITTEE**

- 25 (1) The Committee shall meet at least 3 times in each year at such place and such times as the Committee may determine.
- (2) Notice shall be given to members of the Committee of any special meeting specifying the general nature of the business to be transacted and no other business shall be transacted at such a meeting.
- (4) Any 4 members of the Committee constitute a quorum for the transaction of the business of a meeting of the Committee.
- (5) No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting shall stand adjourned to the same place and at the same hour of the same day in the following week unless the meeting was a special meeting in which case it lapses.
- (6) At the meetings of the Committee: -
- (a) the President or in his absence the Vice-President shall preside; or
  - (b) if the President and the Vice-President are absent, such one of the remaining members of the Committee as may be chosen by the members present shall preside.

- (7) Questions arising at a meeting of the Committee shall be determined on a show of hands or, if demanded by a member, by a poll taken in such manner as the person presiding at the meeting may determine.
- (8) Each member present at a meeting of the Committee or of any sub-committee appointed by the Committee (including the person presiding at the meeting) is entitled to one vote and in the event of an equality of votes on any questions, the person presiding may exercise a second or casting vote.
- (9) Written notice of each committee meeting shall be served on each member of the Committee by delivering it to him at a reasonable time before the meeting or by sending it by pre-paid post addressed to him at his usual or last known place of abode at least two business days before the date of the meeting.
- (10) Subject to sub-clause (4) the Committee may act notwithstanding any vacancy on the Committee.

### **SECRETARY**

26. The secretary of the Association shall keep minutes of the resolutions and proceedings of each general meeting and each committee meeting in books provided for that purpose together with a record of persons present at committee meetings.

### **TREASURER**

27. (1) The treasurer of the Association: -
  - (a) shall collect and receive all moneys due to the Association and make all payments authorized by the Association; and
  - (b) shall keep correct accounts and books showing the financial affairs of the Association with full details of all receipts and expenditure connected with the activities of the Association.
- (2) The accounts and books referred to in sub-clause (1) shall be available for inspection by members.

### **REMOVAL OF MEMBER OF COMMITTEE**

- 28 (1) The Association in general meeting may by resolution remove any member of the Committee before the expiration of his term of office and appoint another member in his stead to hold office until the expiration of the term of the first-mentioned member.
- (2) Where the member to whom a proposed resolution referred to in sub-clause (1) relates makes representation in writing to the secretary or President of the Association (not exceeding a reasonable length) and requests that they be notified to the members of the Association, the secretary or the President may send a copy of the representations to each member of the Association or, if they are not so sent, the member may require that they be read out at the meeting.

## **CHEQUES**

29. All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by two members of the Committee.

## **SEAL**

- 30 (1) The Common Seal of the Association shall be kept in the custody of the secretary.
- (2) The Common Seal shall not be affixed to any instrument except by the authority of the Committee and the affixing of the Common Seal shall be attested by the signatures of either two members of the Committee or of one member of the Committee and of the Public Officer of the Association.

## **ALTERATION OF RULES AND STATEMENT OF PURPOSES**

31. These rules and the statement of purposes of the Association shall not be altered except in accordance with the Act.

## **NOTICES**

32. (1) A notice may be served by or on behalf of the Association upon any member either personally or by sending it by post to the member at his address shown in the Register of Members.
- (2) Where a document is properly addressed pre-paid and posted to a person as a letter, the document shall, unless the contrary is proved, be deemed to have been given to the person at the time at which the letter would have been delivered in the ordinary course of post.

## **WINDING UP OR CANCELLATION**

33. In the event of the winding up or the cancellation of the incorporation of the Association, the assets of the Association shall be disposed of in accordance with the provisions of the Act.

## **CUSTODY OF RECORDS**

34. Except as otherwise provided in these Rules, the secretary shall keep in his custody or under his control all books, documents and securities of the Association.

## **FUNDS**

35. The funds of the Association shall be derived from annual subscriptions, donations and such other sources as the Committee determines.

## **BY-LAWS**

36. The Committee shall have the power to make and enforce such by-laws, not inconsistent with these rules or with the provisions of the Act, as may be deemed essential for the proper and efficient management of the business and operations of the Association and may vary or rescind such by-laws from time to time as deemed necessary.

## **SECTIONS OF THE ASSOCIATION**

37. There shall be within the Association three Sections as follows:-
- (a) the General Section;
  - (b) the Football Section; and
  - (c) the Cricket Section
- and the members of those sections shall be those members of the Association whose names are entered at the Register of members of the respective Sections.

## **FOOTBALL SECTION**

38. The affairs of the Association insofar as they relate to football, shall be managed, subject to these rules and to the control of the Committee, by a sub-committee of the Committee known as the Football Committee.
39. The Football Committee shall consist of the following:-
- (a) President;
  - (b) Vice-President;
  - (c) Secretary;
  - (d) Treasurer;
  - (d) Statistician;
  - (e) Seven ordinary members of the Football Committee.
40. The members of the Football Committee shall be elected from the members of the Football Section and/or members of the General Section at an annual general meeting of members of the Football Section and the General Section which shall be held in each calendar year in accordance with the provision of Rule 8 so far as they are applicable and with the necessary modifications.
41. The Football Committee shall be elected in accordance with Rule 23 so far as they are applicable and with the necessary modifications and a vacancy occurs on the Football Committee in the same manner as provided in Rule 24.
42. In all other aspects, the affairs of the Football Section including special general meetings, the giving of notice of meetings, the proceedings at meetings, the proceedings of the Football Committee, the function of the secretary of the Football Committee, and the removal of members of the Football Committee, shall be conducted in accordance with the provisions

of Rules 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 25, 26, and 28, so far as they are applicable and with the necessary modifications.

## **CRICKET SECTION**

43. The affairs of the Association insofar as they relate to cricket, shall be managed, subject to these rules and to the control of the Committee, by a sub-committee of the Committee known as the Cricket Committee.
44. The Cricket Committee shall consist of the following:-
  - (a) President;
  - (b) Vice-President;
  - (c) Secretary;
  - (d) Treasurer;
  - (e) Seven ordinary members of the Cricket Committee.
45. The members of the Cricket Committee shall be elected from the members of the Cricket Section and/or members of the General Section at an annual general meeting of members of the Cricket Section and the General Section which shall be held in each calendar year in accordance with the provision of Rule 8 so far as they are applicable and with the necessary modifications.
46. The Cricket Committee shall be elected in accordance with Rule 23 so far as they are applicable and with the necessary modifications and a vacancy occurs on the Cricket Committee in the same manner as provided in Rule 24.
47. In all other aspects, the affairs of the Cricket Section including special general meetings, the giving of notice of meetings, the proceedings at meetings, the proceedings of the Cricket Committee, the function of the secretary of the Cricket Committee, and the removal of members of the Cricket Committee, shall be conducted in accordance with the provisions of Rules 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 25, 26, and 28, so far as they are applicable and with the necessary modifications.

# APPENDIX 1

## APPLICATION FOR MEMBERSHIP OF THE EAST KEILOR SPORTING CLUB INCORPORATED

I,

.....  
(Full Name of Applicant)

of

.....  
(Address)

..... desire to become a member of the **East Keilor Sporting Club Inc.**

In the event of my admission as a member, I agree to be bound by the rules of the Association for the time being in force and I elect to be a member of the **General / Football / Cricket \* Section** of the Association.

(\* delete two of the above)

.....  
(Signature of Applicant)

.....  
(Date)

I, ....., a member of the Association nominate the applicant,

(Name)

who is personally known to me, for membership of the Association.

.....  
(Signature of Applicant)

.....  
(Date)

I, ....., a member of the Association nominate the applicant,

(Name)

who is personally known to me, for membership of the Association.

.....  
(Signature of Applicant)

.....  
(Date)

## APPENDIX 2

### FORM OF APPOINTMENT OF PROXY

I, .....of  
.....

being a member of the East Keilor Sporting Club Incorporated hereby appoint:-

.....of.....  
.....

being a member of that incorporated Association, as my proxy to vote on me behalf at the  
**General Meeting / Annual General Meeting** \* (delete as the case may be) to be held on the

..... day of ..... 199 and at any  
adjournment of that meeting.

My proxy is authorised to vote **in favour of / against** (delete as appropriate) the resolution  
(insert details):-

Signed .....

The.....day of.....202 .....